

GLOUCESTER TOWNSHIP BOARD OF EDUCATION

Regular Meeting of the Board of Education - November 16, 2009

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Notices of this meeting were forwarded to the Record Breeze, Inquirer, Courier-Post, Clerk of the Township and members of the Board of Education, and posted in the Board of Education Offices at 17 Erial Road, Blenheim, New Jersey.

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Recognition of Star Students

Approval of minutes of the following Meetings:

Resolution 1110-01

Motion by

seconded by

That the minutes of the following meetings be approved:

\* Regular Meeting - October 19, 2009

Carried

Not Carried

V. Recognition of Guests

Report of the Solicitor

Report of the Superintendent - Thomas D. Seddon

All recommendations and information are included in the various committee reports.

VI. Committee Reports

Finance/Business/Budget Committee

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
that Resolutions 1110-02 thru 1110-11 be adopted.

Roll Call Vote      Ayes      Nays

Resolution 1110-02

BE IT RESOLVED that bills itemized on List of Bills to be Paid in the amount of \$9,486,575.56 approved for payment, as presented to the Board.

The bill list is available for distribution to the public and on file in the Business Office for public review.

Resolution 1110-03

BE IT RESOLVED that the Investment Report for October be approved as presented and the Treasurer's Report for October be approved as presented.

Resolution 1110-04

BE IT RESOLVED that, pursuant to N.J.A.C. 6A:23-2.12(c)4, the Board of Education certifies that as of the month of October, after review of the secretary's monthly financial report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12-(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23-2.12(c)3, the Secretary's Report for the month of October be approved as presented and as certified by the Secretary of the Board that no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2 and no budgetary line item account has been over-expended pursuant to violation of N.J.A.C. 6:23-23-2.12(a)1.

Resolution 1110-05

BE IT RESOLVED that the Board of Education does hereby approve the attached Budget Transfers.

Resolution 1110-06

BE IT RESOLVED that the Board of Education does hereby approve the expenditures for professional development workshops and travel, as per the attached listing.

Resolution 1110-07

BE IT RESOLVED that the Board of Education does hereby approve the Interlocal Services Agreement for the 2009-10 School Year with Camden County to provide Nursing Services to the following Non Public School:

Goddard School of Laurel Springs

Finance/Business/Budget Committee(Cont.)

Resolution 1110-08

BE IT RESOLVED that the Board of Education does hereby amend the minutes from the March 30, 2009 Board Meeting, Resolution 0309-31 to reflect the following:

*BE IT RESOLVED that the Board of Education does hereby approve the submission of the 2008-2009 IDEIA Grant - Amendment 1, and;*

*BE IT FURTHER RESOLVED that the Board of Education does hereby approve the submission of the 2008-09 NCLB Grant - Amendment 1.*

Resolution 1110-09

BE IT RESOLVED that the Board of Education approve the cancellation of the following outdated checks.

General Account #5020441

4/21/09	#77214	Susan P Genzer	\$ 50.00
5/19/09	#77669	Mary Monahan	\$ 48.75

Payroll Account #5020458

5/15/09	#434043	Mary Ann Miles	\$ 162.60
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Agency Account #5020466

7/15/09	#8720	David L. Beach	\$ 10.37
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Resolution 1110-10

BE IT RESOLVED that the Board accept the Audit for the 2008-2009 school year, as prepared by Bowman & Company and presented by the Board Secretary and does direct the Board Secretary/School Business Administrator to file a copy of the Audit Summary and a copy of the minutes of this meeting with the State Department of Education and the Camden County Superintendent of Schools.

Resolution 1110-11

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities to each of its public school facilities, and

WHEREAS, the required maintenance activities, as listed in the attached document for the various school facilities of the Gloucester Township Public School District, are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED that the Gloucester Township Board of Education does hereby authorize the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Gloucester Township Public School District in compliance with NJ Department of Education requirements.

Supply/Purchasing Committee

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
that Resolutions 1110-12 thru 1110-14 be adopted.

Roll Call Vote      Ayes      Nays

Resolution 1110-12

WHEREAS, advertised bids were received, opened and read on October 7, 2009 for the purpose of purchasing AV Technical Equipment(2) for the Gloucester Township School District for the 2009-10 school year; and

WHEREAS, the vendor listed below is the responsible bidder, submitting the lowest prices in conformance with the specifications.

Company - Total Video Products, Inc. - Mickleton, NJ  
Amount - \$25,073

IBF# 2010-030

THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Gloucester that the Board issue purchase orders to the above named bidder, not to exceed the amount of \$25,073 payable from the 2009-10 budget.

Resolution 1110-13

BE IT RESOLVED that the Board of Education does hereby approve change order #1, incident to IFB#2010-30 - AV Equipment (2) contract with Total Video Products, Inc. The change order increases the contract from \$25,073 to \$30,216 for the purpose of purchasing eight (8) additional projectors valued at \$643 per unit for the 2009-2010 school year.

Resolution 1110-14

WHEREAS, advertised bids were received, opened and read on October 7, 2009 for the purpose of purchasing Sports Uniforms - Spring for the Gloucester Township School District for the 2009-10 school year; and

WHEREAS, the vendors listed below are the responsible bidders, submitting the lowest prices in conformance with the specifications.

Company - All American Sports/Riddell - Elyria, OH  
Amount - \$ 9,027.76  
Company - Coaches Choice, Inc. - Marlton, NJ  
Amount - \$ 3,068.30  
Company - Greg Larson Sports, Inc. - Brainerd, MN  
Amount - \$ 453.41  
Company - Levy's, Inc. - West New York, NJ  
Amount - \$ 259.16  
Company - Metuchen Center/Garden State Tees - New Brunswick, NJ  
Amount - \$ 411.65  
Company - Sport Supply Group, Inc. - Jenkintown, PA  
Amount - \$ 406.64

IBF# 2010-023

Accounts:  
11-402-100-610-23-27                    \$4,802.46  
11-402-100-610-24-27                    \$5,348.10  
11-402-100-610-24-27                    \$3,476.36

Supply/Purchasing Committee (Cont.)

Resolution 1110-14(Cont.)

THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Gloucester that the Board issue purchase orders to the above named bidders, not to exceed the amount of \$13,626.92 payable from the 2009-10 budget.

Instruction/Special Services

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
that Resolutions 1110-15 thru 1110-17 be adopted.

Roll Call Vote      Ayes      Nays

Resolution 1110-15

BE IT RESOLVED that the Board of Education approve the following Tuition Students for the 2009-10 school year as per the list below:

<u>Name</u>	<u>School</u>	<u>Amount</u>
E.R.	CCESC - White Horse Academy	\$23,000
G.G.	St. John of God Extraordinary Services	\$10,800
T.H.	St. John of God Extraordinary Services	\$21,600
M.T.	St. John of God Extraordinary Services	\$21,600
J.M.	Sawtelle	\$24,467

Resolution 1110-16

BE IT RESOLVED that the Board of Education enter into a contract with Newborn Nurses for Nursing Services, starting July 1, 2009 at the estimated rate of \$25,000.00 for the student C.K.(Chews School).

Resolution 1110-17

BE IT RESOLVED that the Board of Education approve the attached updated listing of Field Trip Locations for the 2009-10 school year.

Policy/Planning Committee

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
that Resolution 1110-18 be adopted.

Roll Call Vote      Ayes      Nays

Resolution 1110-18

BE IT RESOLVED that the Gloucester Township Board of Education will partner with the Camden County Health Services Center as a temporary facilitator in the emergency use of facilities and vehicles in the event of a disaster at the Camden County Health Services Center.

Personnel Committee

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
that Resolutions 1110-19 thru 1110-26 be adopted.

Roll Call Vote      Ayes      Nays

Resolution 1110-19

BE IT RESOLVED that the Board of Education does hereby approve the attached list of Substitutes and Non Contracted Employees for the 2009-10 school year.

Resolution 1110-20

BE IT RESOLVED that the Board of Education does hereby approve the following Instructional Appointments for the 2009-10 school year:

<u>NAME</u>	<u>Position</u>	<u>Location</u>	<u>Step</u>	<u>Salary</u>	<u>Date</u>
Nicole D'Amico (J. Logan)	3 <sup>rd</sup> Gr. Teacher	U.V.	1-BA	\$45,000	11/1/09

Resolution 1110-21

BE IT RESOLVED that the Board of Education does hereby approve the following extra-curricular appointments:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>	<u>Date</u>
Alan Kinsey (J. Forziati)	Afterschool Inst. Glendora, Chews, Erial	\$7,605	11/15/09

Resolution 1110-22

BE IT RESOLVED that the Board of Education does hereby approve the following Non-Instructional Appointments for the 2009-10 school year:

<u>NAME</u>	<u>Position</u>	<u>Location</u>	<u>Step</u>	<u>Salary</u>	<u>Date</u>
Jonathan Mason	Maintenance	Facilites		\$32,443 (pro-rated)	12/1/09
Colleen Thomas (P. Madgey)	Café - 3hr.	U.V.		\$ 5,409 (pro-rated)	11/16/09
Nicholas Yotsko	Latchkey PM	U.V.		\$ 5,593 (pro-rated)	12/1/09

Resolution 1110-23

BE IT RESOLVED that the Board of Education does hereby approve the following Employee Transfers/Reassignments, effective as noted.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>STEP/SALARY</u>	<u>DATE</u>
J. Pysz	Bus Driver Bus #63	Bus Driver Bus #20	1-\$15,370	11/1/09

Personnel Committee(Cont.)

Resolution 1110-24

BE IT RESOLVED that the Board of Education does hereby approve the following Leaves of Absence, effective as noted.

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>DATES</u>
F.C.	Custodian	Medical (Sick Days 10/15/09-11/13/09) FMLA	10/15/09-TBD 11/14/09-TBD
R.D. *Extended Dates	Social Worker	Medical (Sick/Pers Days 1/1/10-1/22/10)	1/1/10-1/22/10
R.D.	Head Custodian	Medical (Sick Days 10/19/09-10/30/09)	10/19/09-10/30/09
H.F.	Paraprof II-T1	Maternity (Sick Days 2/22/10-3/11/10)	2/22/10-6/30/10
J.G. *Extended Dates	Teacher	Medical (Sick Days 10/20/09-10/30/09)	10/20/09-10/30/09
T.J.	Asst. Principal	Medical (Sick Days 11/18/09-12/31/09)	11/18/09-12/31/09
C.T.	Paraprof I-L	Medical (Sick Days 12/2/09-12/15/09)	12/2/09-TBD
G.W.	Maintenance	Medical (Sick Days 11/12/09-12/11/09)	11/12/09-12/11/09

Resolution 1110-25

BE IT RESOLVED that the Board of Education does hereby approve the following Employee resignations, effective as noted.

<u>NAME</u>	<u>Position</u>	<u>Effective</u>
Phyllis Madgey	Café Helper	11/6/09

Resolution 1110-26

BE IT RESOLVED that the Board of Education does hereby approve the following Employee retirements, effective as noted.

<u>NAME</u>	<u>Position</u>	<u>Effective</u>
Martin Cuff	Custodian-1	2/1/10
Joseph McGoldrick	Bus Driver	1/1/10
Barbara Roccia	LAL Intervention	1/1/10

VII. Old Business

VIII. New Business

IX. Second Portion of Public Requests

X. Board Member Comments

XI. Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

that this meeting be adjourned.

**ADDENDUM**

Committee Reports

Supply/Purchasing Committee

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

that Resolution 1110-27 be adopted.

Roll Call Vote      Ayes      Nays

Resolution 1110-27

WHEREAS, advertised proposals were received, opened and read on November 10, 2009 for the purpose of leasing district wide copy machines for the Gloucester Township School District for a three year period commencing January 1, 2010; and

WHEREAS, the vendor listed below is the responsible bidder, submitting the lowest prices in conformance with the specifications.

Company - Keystone Digital Imaging - Aston, PA  
Annual Lease - \$94,348.80  
Cost per copy (all prints) - \$.0035  
Coin operated mechanisms (2) Annual Fee - \$804.00

RFP# 2010-033

Account:  
11-000-251-5922-21-04

THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Gloucester that the Board issue purchase orders to the above named bidder, in an estimated amount of \$160,000.00.

Supporting Documentation

For The

November 16, 2009

Agenda

**Budget Transfers**  
**November 16, 2009**

ACCOUNT	ORIGINAL APPROPRIATION	REVISED APPROPRIATION	DECREASE/ INCREASE
A. <u>Transfer from 11-000-566-28-11</u> Tuition Private School - Spec Ed	2,462,000.00	2,249,000.00	-213,000.00
<u>Transfer to 11-000-562-28-11</u> Tuition - County Schools	130,000.00	153,000.00	23,000.00
<u>Transfer to 11-000-565-28-11</u> Tuition - County Schools	1,670,000.00	1,860,000.00	190,000.00
B. <u>Transfer from 11-190-100-610-32-00</u> Instructional Supp GL	123,748.00	-4,900.00	118,848.00
<u>Transfer to 12-130-100-730-32-00</u> Instructional Equip GL	0.00	4,900.00	4,900.00
C. <u>Transfer from 11-120-100-101-40-50</u> Salaries-Elementary Teachers	7,627,132.00	7,415,132.00	-212,000.00
<u>Transfer to 11-000-211-110-40-50</u> Salaries - Attendance Officer	11,908.00	14,908.00	3,000.00
<u>Transfer to 11-000-213-104-40-50</u> Salaries - School Nurses	671,068.00	678,068.00	7,000.00
<u>Transfer to 11-000-213-1061-40-50</u> Salaries - Attendance/Social Wk Aides	64,854.00	97,854.00	33,000.00
<u>Transfer to 11-000-216-101-40-50</u> Salaries - Speech Teachers	794,723.00	880,723.00	86,000.00
<u>Transfer to 11-000-219-1043-40-50</u> Salaries - ABA Program Staff	134,732.00	137,732.00	3,000.00
<u>Transfer to 11-000-221-104-40-50</u> Salaries - Instructional Supervisors	577,262.00	580,262.00	3,000.00
<u>Transfer to 11-000-222-1041-40-50</u> Salaries - Librarians	680,138.00	754,138.00	74,000.00
<u>Transfer to 11-000-222-1061-40-50</u> Salaries - Library Aides	131,638.00	134,638.00	3,000.00

ACCOUNT	ORIGINAL APPROPRIATION	REVISED APPROPRIATION	DECREASE/ INCREASE
D. <u>Transfer from 11-000-218-110-40-50</u> Salaries - Guidance Salaries-Other	44,334.00	39,034.00	-5,300.00

**Budget Transfers  
November 16, 2009**

	<u>Transfer to 11-000-219-1044-40-50</u> Salary - Psychologists	472,960.00	473,260.00	300.00
	<u>Transfer to 11-000-219-1045-40-50</u> Salary - LDCs	577,270.00	582,270.00	5,000.00
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E.	<u>Transfer from 11-000-240-105-40-50</u> Salaries - Support School Admin-Secretaries	691,292.00	689,292.00	-2,000.00
	<u>Transfer to 11-000-240-103-40-50</u> Salaries - Support School Admin-Principals	2,541,965.00	2,543,965.00	2,000.00
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F.	<u>Transfer from 11-000-251-105-40-50</u> Salaries - Central Svcs-Secretaries/Clerks	441,343.00	437,043.00	-4,300.00
	<u>Transfer to 11-000-251-125-40-50</u> Salaries - Central Svcs Supervisors	89,128.00	89,628.00	500.00
	<u>Transfer to 11-000-251-150-40-50</u> Salaries - Central Svcs-Administrators	333,840.00	334,540.00	700.00
	<u>Transfer to 11-000-252-105-40-50</u> Salaries - Admin Info Tech Secretaries	150,556.00	151,556.00	1,000.00
	<u>Transfer to 11-000-251-125-40-50</u> Salaries - Admin Info Tech Supervisors	120,848.00	122,948.00	2,100.00
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G.	<u>Transfer from 11-000-262-114-40-50</u> Salaries - Custodians	2,015,786.00	2,015,186.00	-600.00
	<u>Transfer to 11-000-262-105-40-50</u> Salaries - Custodial Secretaries	42,744.00	43,044.00	300.00
	<u>Transfer to 11-000-262-107-40-50</u> Salaries - Custodial/Café Aides	16,632.00	16,932.00	300.00
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**Budget Transfers**  
**November 16, 2009**

ACCOUNT	ORIGINAL APPROPRIATION	REVISED APPROPRIATION	DECREASE/ INCREASE
H. <u>Transfer from 11-190-100-1061-40-50</u> Salaries - Classroom Aides	498,413.00	494,413.00	-4,000.00
<u>Transfer to 11-190-100-106K-40-50</u> Salaries - Kindergarten Aides	93,258.00	97,258.00	4,000.00
I. <u>Transfer from 11-213-100-101-40-50</u> Salaries - Resources Room Teachers	5,587,257.00	5,405,257.00	-182,000.00
<u>Transfer to 11-212-100-101-40-50</u> Salaries - MD Program Teachers	694,789.00	797,789.00	103,000.00
<u>Transfer to 11-209-100-1061-40-50</u> Salaries - BD Program Aides	27,261.00	27,861.00	600.00
<u>Transfer to 11-214-100-101-40-50</u> Salaries - Autism Teachers	287,239.00	294,239.00	7,000.00
<u>Transfer to 11-214-1061-40-50</u> Salaries - Autism Classroom Aides	49,236.00	50,636.00	1,400.00
<u>Transfer to 11-215-100-101-40-50</u> Salaries - PreK Special Needs Teachers	291,973.00	344,973.00	53,000.00
<u>Transfer to 11-215-1061-40-50</u> Salaries - PreK Special Needs Class Aides	127,159.00	144,159.00	17,000.00
J. <u>Transfer from 11-240-100-101-40-50</u> Salaries - Bilingual Teachers	328,176.00	327,176.00	-1,000.00
<u>Transfer to 11-240-100-1061-40-50</u> Salaries - Bilingual Prgm Aides	10,559.00	11,559.00	1,000.00

Professional Development  
November 16, 2009

Event	Date	Staff Member	Event Cost
NJAHPERD Annual Conference	01/25/10	Andrea Aubrando	\$50
NSTA National Conference	03/18/10	Michael Beeslow, Barbara Adams	\$290
Renaissance Training Workshop	12/04/09	Sandy Agostinho, Nicole Sharman, Ashlee Schriver, Kathryn Hallinan	No Cost
Workshop - Autism/Aspergers Syndrome	12/11/09	Janet McCarthy	\$200
Workshop - Innovative Techniques for Children with Behavioral & Emotional Problems	12/11/09	Christina Schoener	\$185
Workshop - Promoting Fitness	12/15/09	Nicole Ferzetti	\$199
Workshop - Strengthening Your Effectiveness as a Special Ed Resource Center Teacher	12/17/09	Denise Myers	\$199
Workshop - Systematic Intervention to Help Struggling Readers	1/27, 1/28/, 1/29/10	Carolyn Smith	\$199

Professional Development  
November 16, 2009

Winter Training Institute - NJAFPA	12/04/09	Marlene Rubin	\$135
NJEA Convention	11/06/09	Joanne Acerba	No Cost
Workshop - Realities of the Americans with Disabilities Act	02/10/10	Dion Davis	\$475
Workshop - Physical Education Best Practice Share	12/04/09	Nancy Custodio, Karen Grosso	No Cost
Conference for NJ Pre- K Teachers	02/18/10	Erin Hilferty, Jody Shaw	\$398
Workshop - Changing Paradigms: Thinking and Feeling Like a Family Therapist	12/10/09	Cathy Schmidt	\$100
Workshop - Practical Strategies for Teaching Social Skills & Addressing the Challenging Behaviors of Students with High-Functioning Autism/Asperger's Syndrome	12/11/09	Kathy Lafferty	\$200
Special Education/ Mathematics Annual Conference	12/01/09	Mary Ann Scott, Lauren Leoni	\$300
ASCD Annual Conference w/Post Conference Institute	3/5/2010- 3/9/2010	Angela Rose- Bounds	\$875 approx.
Google Teacher Academy	12/09/09	Joseph Wrigley	No Cost

Professional Development  
November 16, 2009

Workshop - Disaster Response Crisis Counselor Best Practice Forum	12/01/09	Sharlene Jochym	No Cost
Workshop - Project Lead the Way	12/11/09	Rosalie Fedele	No Cost
Garden State CoOp Meeting	12/8/09, 1/12/10, 2/9/10	Jane Cora	No Cost
Workshop - Alg.: Dealing with New State Requirements & Assessments	12/8/09, 1/12/10, 2/9/10	Denise Tabasco	\$219

**Field Trips**  
**November 16, 2009**

<b>Date</b>	<b>School</b>	<b>Teacher</b>	<b>Group</b>	<b>Location</b>
10/29/2009	Glen Landing	S. Muldoon	SpEd	Eastern State Penitentiary
12/2/2009	Blackwood	J. Shaw	PreSchool	Please Touch Museum
			Multicultural Dance	
12/8/2009	Lewis	S. Frazier	Troupe	Kimmel Center
12/18/2009	Lewis	K. Feeley	7th Gr. Excel	Phila. Art Museum
2/18/2010	Mullen	A. Muller	8th Gr. Excel	Phila. Art Museum
3/26/2010	Mullen	A. Muller	7th Gr. Excel	Phila. Art Museum
4/9/2010	Mullen	A. Muller	6th Gr. Excel	Univ. of Penn Museum

***SUBSTITUTES AND NON-CONTRACTED EMPLOYEES***

***NOVEMBER 2009-2010***

Berstler, Lynda	ABA
Broeze, Jennifer	Substitute Teacher
Chelnik, Samuel	Substitute Teacher
Clark, Charlotte	Substitute Teacher
Cona, Barbara	Substitute Teacher
Evans, Tina	Substitute Bus Driver
Franco, Nora	Substitute Teacher
Gialloredo, Regina	Substitute Teacher
Henry, Rebecca	Substitute Teacher
Hyland, Colleen	One on One Aide
Mele, Linda	One on One Aide
Scarduzio, Sandra	One on One Aide
Viguers, Holly	Substitute Teacher
Watson-Brown, Erica	Substitute Teacher
Worthington, Keli	Substitute Teacher